





**Action (1): EC to send MV personal email to Chair**

Clerk advised that it's not good governance practice due to subject access requests and GDPR and asked whether the school administrator or EC could provide support with access the account?

**Action (2): EC/School administrator to reset password for MV account if necessary**

Clerk advised that visits should very much a priority as Ofsted are conducting inspections across the South West currently.

5. **Matters Brought Forward at the Direction of the Chair:**

No matters were brought forward from the Chair.

Chair asked for an update on the budget outcome as she was unable to attend the meeting.

6. **Strategic direction / leadership & management**

**Action: Chair to set up Working party group to include BM, herself and one other**

7. **Headteacher reports / visit updates**

7.1 **Staffing update**

7.2 **Safeguarding / SEND**

7.3 **School Action Plan**

7.4 **Foundation Stage unit**

National Tutoring programme have been very fortunate to secure their tutor for 9 pupils. She has really made an impact on their progress and has linked effectively with the class teacher to provide a targeted approach.

Attendance – all parents with pupils below 95% have received letters from DB which were not welcomed. Sickness bug before half term has had impact. PP children invited to breakfast club which has proved beneficial.

SENDCo has good relationship with parents and external agencies. We need to ensure that the IEPs are carefully worded with the right statements. Next steps are to work closely with class teachers. Work is being adapted for SEND children. Staff are very clear when targets are addressed in the classroom which shows a link between the IEP and actual teaching. Now a focus across the classes. All children have a provision map.

KS2 data – children were well prepared. 2 out of 10 did not sit the tests at all so only 80% is possible. Maths could be 60%. English and reading could be 80%.

**Chair asked whether targeted work is needed to increase Maths?**

DB advised there are some aspects of maths as some cannot apply what they have learnt. Real focus on maths over the last few weeks and practical resources increased. Books have improved.

KS1 – maths lower than English and reading. Conceptual understanding, procedural fluency and independent recording.

Children clear what is expected from a presentation point of view and base curriculum is having impact.

Early Years still a priority but significant improvements made and child are rapidly improving with 80% will achieve the early year goals v 60%. Chair was pleased to hear this.



	<p>RWI is well organised and recognised in the phonics tests and writing. Strong CPD in the school and curriculum adapted. Staff involvement in all the Trust community meetings. CPOMS training from Barbara Manning.</p> <p>Incredible support from DMAT as shown in the report. Brian Simber especially has been an awesome support to the school and DB.</p> <p>Some positive feedback received from parents – Dojo and newsletters being utilised to the full and staff available and onsite to speak when needed.</p> <p>Environment changes have had a marked effect on how staff and pupils feel.</p> <p>This term pupil voice and raising their self-esteem have been a focus with sporting events and trips planned. EY children especially have lost experiences due to COVID. Summer fair planned. Momentum increasing in the community.</p> <p>Toddler group had 15 parents join and 6 sessions of forest school planned. Great atmosphere. Large interest on the EY provision.</p> <p>Chair thanked DB for her report.</p> <p><b>BM asked whether the school is still working with Ochre?</b> DB advised they are still organising events across the local schools. DMAT organise their own events. DB concerned about Ochre coming into school and teaching PE as they are not qualified teachers. Sports Premium money cannot be used for Ochre.</p> <p><b>BM asked whether DMAT has PE support available?</b> Good PE lead needed with a combination of staff training. Quality of depth, breadth, planning and covering all areas of curriculum is somewhat lacking. Staff need to be trained. Specialist support is key to meet curriculum requirements. Great offer to cover PPA but not for delivering curriculum.</p> <p><b>The FGB AGREED with the proposed staffing structure set out by DB.</b></p>
8.	<p><b>Governor Visits</b> Discussed earlier in the meeting. Reports to be completed and shared with the Clerk asap post visit.</p> <p><b>Action: Clerk to circulate visits as forms are received.</b></p>
9.	<p><b>Governor Training</b> Chair advised that she is due to attend training with Babcock but asked whether she should continue? Clerk advised that it would be sensible to attend given we do not know when the academisation process will start.</p> <p><b>Action (1): Clerk to share governor training opportunities</b></p> <p>Clerk visited the importance of training and visits in view of an Ofsted inspection and that the current board will be responsible for the Leadership and Management element of the inspection. Deep dives on all areas will be crucial for governors to be able to effectively answer Ofsted inspections.</p> <p><b>Action (2): DB to ask school administrator to review DCC Governor Services website and review training.</b></p> <p><b>BM asked about the financial information for the school be shared?</b></p>



	<p>The Chair asked whether this had been discussed with DCC? SK advised that financial report information can be prepared. The Chair asked that finance information be shared as she is sure that this will be an area key to Ofsted? SK advised that Ofsted would not be looking at the finance.</p> <p style="text-align: center;"><b>Action (3): SK to prepare a full financial report for the next FGB meeting</b></p>
10.	<p><b>Policies</b></p> <p>DB advised that she has checked all policies are updated with her name. No policies required approval.</p>
11.	<p><b>Impact</b></p> <ul style="list-style-type: none"> <li>- Clear idea on staff structure</li> <li>- HT report gave good overview of school's current provision</li> <li>- Governors clear that training opportunities need to be taken up and visits are required to the school.</li> </ul> <p style="text-align: center;"><b>Action (1): Apologies must be sent to the Clerk before a meeting to ensure quorate</b></p> <p>DB advised parents are pressing about the school leadership for September but its likely they are more focussed on who is teaching which class – which can now be communicated. SK to speak with DM. DB advised there has been a positive feel following the last parent forum and understand the umbrella concept and how it will benefit their children.</p> <p style="text-align: center;"><b>Action (2): Parent coffee morning to be created and governors to attend.</b></p> <p>EC raised about a new staff governor for September to replace her position on the FGB.</p> <p style="text-align: center;"><b>Action (3): Clerk to send template letter to DB to share for the vacancy in September</b></p>
12.	<p><b>Date of next meetings</b></p> <p>12.1 11<sup>th</sup> July 2022</p>
	<p><b>The meeting ended at 5.10pm</b></p>

**Action Log from 13.6.22 – MA FGB Meeting**

<b>Agenda Item</b>	<b>Action</b>	<b>Actionee</b>	<b>Status</b>
4.(1)	EC to send MV personal email to Chair	EC	
4.(2)	EC/School administrator to reset password for MV account if necessary	EC/DB	
6.	Chair to set up Working party group to include BM, herself and one other	Chair	
8.	Clerk to circulate visits as forms are received	Clerk	
9.(1)	Clerk to share governor training opportunities	Clerk	
9.(2)	DB to ask school administrator to review DCC Governor Services website and review training.	DB	
9.(3)	SK to prepare a full financial report for the next FGB meeting	SK	
11.(1)	Apologies must be sent to the Clerk before a meeting to ensure quorate	All	



**Milton Abbot Full Governing Body**  
**Minutes – 13.6.22**

11.(2)	Parent coffee morning to be created and governors to attend.	DB/Chair	
11.(3)	Clerk to send template letter to DB to share for the vacancy in September	Clerk	Actioned

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